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# State of Utah

## Division of Facilities Construction & Management

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## MEMORANDUM

Date: 1 October 2004

To: Short Listed Participants

From: Lyle Knudsen, DFCM

Reference: University of Utah  
Utah Museum of Natural History – Design Selection  
DFCM Project No. 02243750

Subject: **Stage II - Addendum No. 3**

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- 3.1. The Mandatory Meeting is to be held as scheduled. The Meeting is scheduled to be in Room 319 of the Utah Museum of Natural History. The meeting will be comprised of: registering the participants, a tour of the existing facility, a visit to the site, and a period for questions and answers.

Parking as indicated on the enclosed map.

Please call Frank Lilly at 801-538-3412 and give him the number of people your team has attending the Mandatory Meeting. Please notify Frank no later than Wednesday, October 6, 12:00 p.m.

- 3.2. The Stage II short list interviews will be on two days. Four firms will interviewed on October 19, 2004. The remaining three firms will be interviewed October 20, 2004. The selection Committee will make their decision on October 20. The interviews will be held in Conference Room D at the University Guest House & Conference Center. Directions and a downloadable map are available at <http://www.guesthouse.utah.edu/location.htm>.

All firms participating in the interviews should have prepared their suggested projects to be visited and the contact information. The material in Item 22 of the SFC: Stage III is to be provided with the submission of the Management Plan. Item 22 reads: "They are required to provide the Selection Committee with the names and contact information of

two projects. The Committee will select one of these projects to visit. Prior to this time, the submitting team must have notified and received approval from the projects for the Selection Committee and others to visit the project, tour the facility, and meet with staff in a Q & A format.”

- 3.3. After consideration, it has been decided not to hold the “Stake Holders Meeting” as described in Stage III. The meeting was scheduled to occur on November 18, 2004.
- 3.4. The three finalist firms should be prepared to stay in Salt Lake City until the afternoon of November 19. The selected firm will be asked to participate in the formal public announcement of the selection. The announcement will occur at 10:00 a.m.
- 3.5. The Stage II short listing interviews will be held in Conference Room D at the University Guest House & Conference Center. Directions and a downloadable map are available at <http://www.guesthouse.utah.edu/location.htm>

The schedule of interviews is as follows:

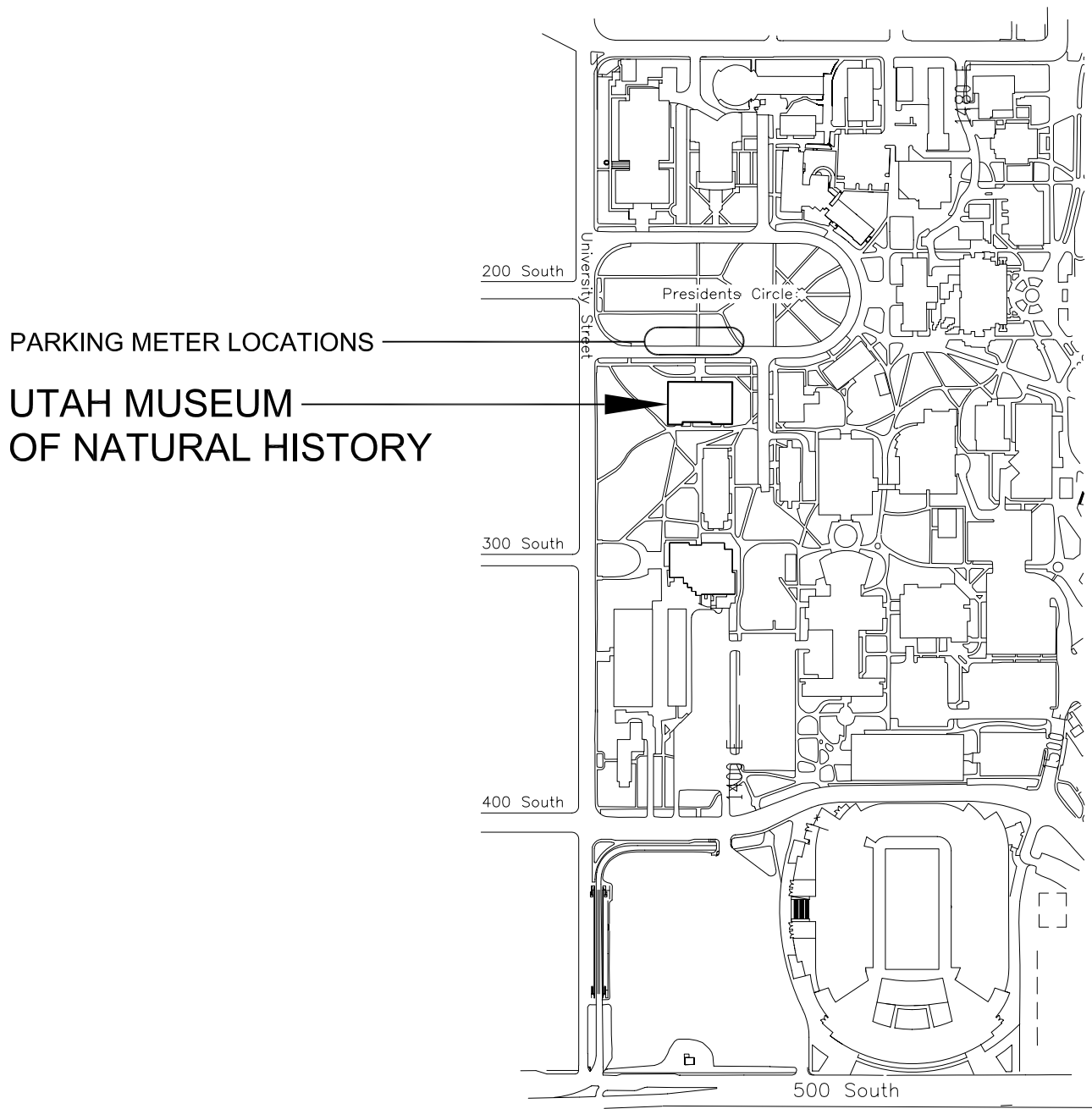
**Tuesday, October 19, University Guest House Conference Room D**

8:00 am to 9:00 am	VCBO / Moshe Safdie
9:15 am to 10:15 am	Douglas J. Cardinal Architect Ltd
10:30 am to 11:30 am	Cooper Roberts Simonsen / Fentress Bradburn
11:45 am to 12:45 pm	Hammell, Green, and Abrahamson, Inc.

**Wednesday, October 20, University Guest House Conference Room D**

8:00 am to 9:00 am	Polshek Partnership / GSBS, PC
9:15 am to 10:15 am	Antoine Predock Architect / EDA Architecture
10:30 am to 11:30 am	Pei Cobb Freed / FFKR Architects

End of Addendum



## UTAH MUSEUM OF NATURAL HISTORY UNIVERSITY OF UTAH, SALT LAKE CITY, UTAH DFCM PROJECT # 02243750

Location of the Mandatory pre-submittal meeting shall be at the current Utah Museum of Natural History Room 319, on Friday, October 8th, 2004 @ 9:00 am.

Parking is very limited, Museum reserved parking meters in front of the Museum, in Presidents Circle, are available, attendees are to park in the designated parking spots, enter the museum and speak with the receptionist at the office next to the gift shop to get a permit, take the permit back to your vehicle and hang it from the rear view mirror in the front windshield. All vehicles MUST have a permit or they will be ticketed.